

DISSOLUTION FINAL HEARING CHECKLIST

CASE NAME: _____

CASE NUMBER: _____

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1. Petition _____
 2. Civil Cover Sheet: _____
 3. Service Return(s): _____
 4. Answer/Default(s) (**DEFAULT IS NEEDED ONLY WHEN NO RESPONSE HAS BEEN FILED WITHIN 20 CALENDAR DAYS OF DATE OF SERVICE**): _____
 5. Counter-Petition(s) (**ONLY NECESSARY IF YOU DO NOT AGREE WITH THE OTHER PARTY'S ANSWER AND REQUESTING OTHER RELIEF**): _____
 6. Answer to Counter Petition (**ONLY IF A COUNTER-PETITION WAS FILED**): _____
 7. Affidavit of Diligent Search (**THIS DOCUMENT IS NEEDED ONLY IF YOU WERE UNABLE TO SERVE THE OTHER PARTY BECAUSE THEY COULD NOT BE LOCATED**): _____
 8. Proof of Publication (**THIS DOCUMENT IS ONLY NEEDED IF YOU WERE REQUIRED TO FILE AN AFFIDAVIT OF DILIGENT SEARCH—SEE #7 ABOVE**): _____
 9. Affidavit of Non-Military: _____
 10. Social Security Form _____
 11. Proof of residency _____
 12. Notice of Related Cases _____
 13. Financial Affidavits: _____
 14. **ONLY IF YOU HAVE CHILDREN BORN OF THE MARRIAGE**): _____

- a. Child Support Guideline Worksheet _____
 - b. Certificate of Completion of Parenting Class _____
 - c. Birth Certificate _____
 - d. UCCJEA form _____
 - e. Proposed Parenting Plan _____
15. Marital Settlement Agreement OR Mediation Agreement: _____
16. Discovery is complete _____
17. Mediation took place _____

**IF YOU HAVE CHECKED OFF ALL OF THE RELEVANT ITEMS ABOVE, YOUR CASE IS
READY FOR TRIAL PLEASE FILE A MOTION/NOTICE TO SET FINAL HEARING. IF YOU
NEED FURTHER ASSISTANCE, PLEASE CONTACT THE CLERK'S SELF-SERVICE
CENTER.**