**E-CALENDAR CALL FORM DUE ON DECEMBER 13, 2024 AT 9:00 A.M.**

**FOR THE TRIAL PERIOD OF JANUARY 6, 2025 THORUGH FEBRUARY 28, 2025**

**THE PLAINTIFF(S) & DEFENDANT(S) MUST FILL OUT THE INFORMATION BELOW AND SHALL E-MAIL THIS FORM TO** **CAD-DIVISIONAN@PBCGOV.ORG** **BY WITH THE FOLLOWING INFORMATION FOR ALL PARTIES.**

**CASE NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CASE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE OF CASE MANAGEMENT CONFERENCE**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE PRE-TRIAL STIPULATION WAS FILED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE OF MEDIATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TRIAL COUNSEL CONTACT INFORMATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NUMBER OF DAYS/HOURS REQUESTED FOR TRIAL/HEARING: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLEASE NOTE: ALL CASES ARE ON CALL FOR THE ENTIRE DOCKET UNLESS OTHERWISE EXCUSED BY ORDER OF THE COURT**

**AGREED UPON**

**PREFERRED WEEK(S)\*\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*\*The Court will only recognize the following conflicts: special set trials (please indicate the date and length of trial, the case number, and the Judge presiding over the trial), Pre-Paid vacations.*

*\*\*The preferred trial weeks are not necessarily the weeks you will be set for trial. The court will try to accommodate those requests but you still may be called up the other weeks. The more dates you provide the greater chance of accommodation.*

**Upon receipt of this information, we will post the trial calendar on the DIVISION website.**